

TRRG Quarterly Board Meeting: May 3, 2018

1. Bonnie Poulos called the meeting to order at 5:28PM.
2. Bonnie called the roll and the following members were present: Ruth Beeker, Oscar Gandy, Joan Hall, and Kris Yarter. JD Garcia joined the meeting in progress.
3. The Secretary requested a correction of the minutes from the February 1, 2018 Board meeting to adjust the date of the Secretary's transmittal of the edited document to February 7, 2018. The correction was approved without opposition. A discussion ensued regarding the meeting at which the minutes of the Annual Meeting should be approved. The Secretary indicated that he felt that those minutes should, as had been done in the past, be approved at the next Annual Meeting. A motion was made, seconded and approved without opposition to have the Board approve that portion of the minutes related to the business meeting, and seek approval from the membership of the rest of those minutes at the next Annual Meeting.
4. Treasurer's Report: In the absence of the Treasurer, Bonnie, reported that we collected \$235 in dues payments at the Annual meeting and that we spent \$105 for food provided to those in attendance at the Annual meeting. A motion was made, and approved without exception that the Board would accept the Treasurers Report via email.
5. Election of officers:
 - a. The nomination of Bonnie Poulos to continue as Chair was approved without exception.
 - b. The nomination of Ruth Beeker to continue as Vice Chair was approved without exception.
 - c. The nomination of Oscar Gandy to continue as Secretary was approved without exception.
 - d. The nomination of Barbara Lehman (who had indicated her willingness to serve) as Treasurer was approved without exception.
 - e. It was reported that Lisa Jones, having resigned from the Board, would need to be replaced as Parliamentarian. Joan Hall was nominated and was approved without exception.
6. Planning for the 2018-19 TRRG Year.
 - a. It was noted that Code Enforcement was going into monitoring status. Discussion ensued regarding whether the Chair should send a letter to Carlos De La Torre indicating our appreciation of his support and our continuing engagement with code enforcement activities. A motion was offered, seconded and discussed to send this letter. The motion was approved without exception and Bonnie and Kris agreed to develop the letter.
 - b. Bonnie presented a status report on the Membership/ Outreach committee. She noted that several TRRG members have been involved in the past, but haven't followed up on the need to reach out to urge members to engage more actively and update their membership. Through discussion, the Board

suggested that Joan Hall, especially with regard to the role of the Facebook page that she produces, could help to re-energize the committee. Bonnie indicated that she will set up a meeting in the next month or so to attempt to coordinate that effort. Discussion followed with regard to the nature of dues, and the fact that subsequent payment is a condition of membership. Bonnie considered sending email to members who have not paid dues. Joan agreed to assist Bonnie in delivering a request to members to contribute to the organization through the payment of dues. There was discussion about the nature of TRRGs financial year, and the possibility of establishing a multi-year, or even a lifetime membership.

c. BCCs Committee. Ruth Beeker expressed some concern regarding continuing difficulties with the City's support of these committees, especially with regard to their status as primary elements of public participation. Although, through the work of Ruth and Colette Altaffer on the BCC Study Group, there has been a reduction in the number of non-functioning BCCs, the number of vacancies in the membership of existing BCCs exceeds the total number of such entities. As discussion continued, questions were raised about who actually had responsibility for activities related to the operational management of these groups and their informational resources, such as the City website. Following discussion of Ruth's previously distributed draft letter asking M&C to direct the City Manager to re-establish/re-energize the BCC Study Group, a motion was made, seconded, and discussed. The motion was approved without exception.

d. PDS Committee, Ruth reported that sign-ups for the PDS at the Annual Meeting were few in number. Ruth led a discussion of the process through which the Committee would do its work, noting that the review of neighborhood and area plans would be a major effort. Ruth noted the mid-June deadline for reports from the neighborhoods, followed by collective review and planning effort at a TRRG meeting in July. Discussion ensued about the need to remind the Associations about the due dates, and what kinds of information and assessments would be needed. Concerns were expressed about the readiness of many neighborhoods to produce these reviews.

A related concern regarding the hiring of a zoning examiner was discussed, and there was a sense of the meeting that concerns about conflicts of interest represented a central challenge related to hiring for this part time position. Bonnie noted that she will have the opportunity to interview candidates being presented, and members of the public will also be provided with an opportunity to participate in an interview. It was not at all clear how problems regarding these financial conflicts can be overcome.

e. Bonnie noted that the priorities for TRRG over the 2018-2019 year would be PDS, BCCs and Membership. Discussion turned to the possibility of establishing Transportation as an action committee. Bonnie suggested JD initiated discussion of reasons for establishing such a group, and each member of the Board offered their opinions about the importance of transportation and its fit with TRRGs primary purpose. It was suggested that there were already numerous entities and groups that were involved with transportation, and that we ought to focus our resources on areas in which there were gaps. It was also suggested that there was a search on for a new head of the Department of Transportation, an activity that TRRG might seek participation in that process. JD indicated that he will bring back a proposal for the Board's consideration.

f. Policy and Procedures Manual. Bonnie notes that we have made not much progress toward getting this important resource developed. She noted the many questions that the committee working on the manual need to deal with. Bonnie suggested that she would send a questionnaire to the Board members about what such a manual would need to serve as a guide new Board members. Joan Hall volunteered to develop a questionnaire for the Board to use in identifying our needs in this area.

g. Schedule for 2018-19 Board Meetings

Bonnie indicated a need to set meeting dates and times. Questions were raised about whether quarterly meetings were enough time, and should we increase the number of meetings, or their length. After discussion, two meetings, August 2nd, and November 1st and February 7th dates were agreed upon, and Bonnie indicated we would determine if we needed longer meetings after the February 7th meeting.

There were expressions of disappointment about the low attendance at the Annual Meeting was noted, but the general sense was that weekend meetings were better than evening meetings. [April 27th—was identified as the likely date.

7. The meeting was adjourned at 6:59 PM.

Draft, respectfully submitted for review, May 4, 2018.

Oscar Gandy